



2025 Texas Youth Expo – Ag Mechanics

CHECK IN PROCEDURES – MAY 2, 2025

Welcome to the Ag Mechanics Show! – **PLEASE READ INSTRUCTIONS CAREFULLY**

1. **PROJECT RELEASE FORMS** will be distributed in the initial staging lanes, each vehicle delivering projects must complete this form before being allowed to leave the lot. This form will need to accompany the same vehicle for Sunday Move Out.
2. **PROJECT TYPE HANG TAGS** will be given to each vehicle delivering projects and will designate the type of load assistance you will need at the barn. **KEEP THE LETTERED HANG TAG VISIBLE IN YOUR FRONT WINDOW (you will also need this card for Move Out)** Vehicles with projects that need to go through DOT Inspection will be marked additionally with “DOT”
M–Marketplace (Friday only) X– Tractor F– Fork Unload H– Hand Carry T- Trailer O- Oversize
3. **EXHIBITOR CARDS** will be distributed in the vehicle lines (weather permitting) prior to being directed to a Project Type line. Please have the AST-CEA in the lead vehicle for your school as Exhibitor cards will only be given to them and **YOU MUST HAVE** exhibitor cards for all projects to leave the lot. Exhibitor cards may be distributed to other vehicles once parked in the Project Type Lines. Please inform check-in volunteers of any projects you did not bring.
4. Proceed as directed to the Project Type line that corresponds with your lettered hang tag. Marketplace Projects will be evaluated / classified prior to being released. Vehicles marked with “DOT” will enter the DOT line first to await DOT Inspection before being placed into the appropriate project type line.
5. **WELDING SKILLS DEMONSTRATION** – Once placed in the “DOT” line, schools with projects in Divisions 3,8,9,10, & 11 should send their designated student to the Welding Tent to complete the Welding Skills Demonstration.
6. **EXHIBITOR CHANGES, PROJECT SUBSTITUTIONS, OR PAST DUE ENTRY FORMS** – AFTER BEING PLACED INTO YOUR PROJECT TYPE LINE, the AST/CEA ONLY may proceed to the office to submit forms if applicable. Forms must be completed and signed by the AST/CEA and any associated fees paid (CASH ONLY)
7. **CLASSIFICATION COMMITTEE** will be reviewing projects in the Project Type Lines to ensure projects are properly classified. Once projects have been reviewed, Exhibitor Cards will be stamped. Classification Committee will have final decision on class placements.
8. AG MECH COMMITTEE VOLUNTEERS will review all documentation and issue tickets prior to releasing projects from the lot. Please be patient, our goal is to get you unloaded and into the barn as safely and quickly as possible, but it does take time.
9. **After Entering the Gate on the Stock Show Grounds, stay in the main load-in line until directed.**
 - Tractor Unloading: You will be directed to the appropriate area for unloading. Safety Procedures from the Premium List must be followed.
 - All Other Project Unloading: stay in main line until directed to an appropriate unloading area
 - Once in the unloading area, please ask for assistance from the Ag Mech committee for project unloading and placement
 - **DO NOT LEAVE VEHICLE UNATTENDED! WE CAN AND WILL TOW!**
 - Once unloaded, please proceed back to the gate and exit the grounds immediately to clear the way for the next vehicle.
 - Vehicles carrying exhibitors only (no projects) **WILL NOT BE ALLOWED ENTRY AT THE GATE**, please proceed to parking.
10. **EXHIBITOR CARDS MUST REMAIN ON PROJECTS AT ALL TIMES WHILE ON THE GROUNDS OR BE SUBJECT TO DISQUALIFICATION.**

OTHER IMPORTANT NOTES:

- SAFETY FIRST! Our goal is to get you unloaded and into the barn as safely and quickly as possible.
- Please follow all directions given to you by the AG MECH committee
- Exhibitors will not be permitted to ride on trailers / projects for any reason
- Please do not leave your vehicle unattended in the staging lines or at the unloading area. **VEHICLES CAN AND WILL BE TOWED!**
- Please keep fire lanes open at all times.